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As part of the implementation of the “Excellence Initiative – Research University” programme, the University of Warsaw is looking for three research and administrative specialists for designing and performing biometric research and discourse analysis within the Action II.3.4. “Gamification of worlds in the service of the modern society of the 21st century – cooperation network”

Ref no	UW/IDUB/2020/12
Position	Research and administrative specialist
Key words	analysis, research, biometrics, discourse analysis, VR, AR, gaming, e-sport
Type of employment	Employment contract
Working hours/pattern	Part-time (1/2 working time)
Number of job openings	3
Starting date	1 November 2020
Minimum period of employment	14 months with possible extension
Project description	<p>„Excellence initiative – research university (2020-2026)” is a programme of the Ministry of Science and Higher Education, which enables the University of Warsaw to improve the quality of scientific activity, the quality of education and, consequently, the international recognition of the university.</p> <p>The recruited specialist will perform the duties in POB V under Measure II.3.4. “Gamification of worlds in the service of the modern society of the 21st century – cooperation network”. The essence of the activity will be to create a virtual platform / network of researchers and research centers focused on research in the field of eSports, computer games and AR / VR experiences. Its international recognition will be ensured by joint publications in prestigious journals and books as well as participation and organization of scientific conferences. The aim of the activity is to make the University of Warsaw a kind of virtual hub, engaging researchers from various disciplines and scientific and research fields from Poland and abroad, dealing with the study of VR / AR games and experiences. The platform will primarily be a virtual space for mutual learning, sharing databases and the results of biometric experiments and their analyzes. These, in turn, are to provide the basis for joint publications and new grant applications.</p>
Job description and responsibilities	<ol style="list-style-type: none"><li>1. Co-creating an international network – a scientific platform associating the best researchers of e-Sport, games and VR / AR experiences in the world – establishing and maintaining ongoing contact with research centers from around the world through an exchange platform, IDUB</li></ol>

ul. Krakowskie Przedmieście 26/28, PL-00-927 Warszawa  
office address:  
ul. Dobra 56/66, pok. 2.68, PL-00-312 Warszawa  
phone: +48 22 55 24 243 do 247  
e-mail: idub@uw.edu.pl  
inicjatywadoskonalosci.uw.edu.pl

	<p>(EIRU) - Slack integration platform (co-organization of webinars, conference calls , virtual conferences, scientific and research workshops).</p> <ol style="list-style-type: none"> <li>2. Carrying out biometric measurements in research projects in the field of and media, sociology and political science.</li> <li>3. Preparation of analyzes, administrative and research reports.</li> <li>4. Presenting results in the form of charts, tables, diagrams, infographics.</li> <li>5. Research reports layout designing.</li> <li>6. Publishing scientific articles and chapters in prestigious Polish and foreign periodicals (minimum 2 per year).</li> <li>7. Preparation and co-organization of the eSports / VR / AR congress in partnership with the IEEE association.</li> </ol>
<p>Key requirements</p>	<p>Essential:</p> <ul style="list-style-type: none"> <li>• fulfilling the criteria of a “young scientist” within the meaning of the Law on Higher Education and Science;</li> <li>• scientific achievements, including participation as a contractor in at least one ERC grant project;</li> <li>• experience in conducting reactive research, in particular experience in topics related to broadly understood gaming, e-sport, Virtual Reality, research on the Polish discourse and social media;</li> <li>• knowledge of the methodology, methods and research tools of reactive social research and biometric research, enabling independent measurements;</li> <li>• excellent knowledge of English;</li> <li>• devoting at least 20 hours a week to work directly related to the project;</li> <li>• willingness to work in a team, responsibility, reliability, punctuality.</li> </ul> <p>Desirable:</p> <ul style="list-style-type: none"> <li>• knowledge of the basics of Python / R / Perl;</li> <li>• ability to work with SPSS package;</li> <li>• knowledge of iMotions biometric research platform.</li> </ul>
<p>Application</p>	<p>Essential:</p> <ul style="list-style-type: none"> <li>• CV,</li> <li>• a cover letter (with an approximate date of possible employment at the University of Warsaw),</li> <li>• self-presentation containing concise information about the scientific interests (maximum 1 A4 page) and the candidate's academic curriculum vitae,</li> <li>• a copy of the obtained master's diploma,</li> <li>• a signed agreement for the processing of personal data by the University of Warsaw, which is attached to this call.</li> </ul>

	Desirable: <ul style="list-style-type: none"> <li>• a letter of reference from a previous direct supervisor or s researcher who knows the candidate's achievements well.</li> </ul>
What we offer	<ul style="list-style-type: none"> <li>• interesting scientific and research career path, numerous trainings and workshops;</li> <li>• access to unique equipment for biometric research.</li> </ul>
How to apply	Please send an e-mail to <a href="mailto:rekrutacja.idub@uw.edu.pl">rekrutacja.idub@uw.edu.pl</a> with the subject line "UW/IDUB/2020/12"
Closing date for applications	23 October 2020
Results will be announced	by email or by phone

The University of Warsaw reserves the right to contact only selected candidates and to end the recruitment process without notice.

### **Equal opportunities**

The constitutional principle of the equal treatment of all members of the University community is fundamental to its activities. The University of Warsaw promotes diversity and prevents discrimination. The University maintains the highest ethical standards, upholds scientific integrity, and is guided by principles stemming from the European Charter for Researchers.



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.....  
given and family name

## Information on personal data processing

### Controller

The controller of your personal data, which is processed in connection with employee recruitment, is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (specify the organisational unit to which your letter is addressed);
- by phone: **22 55 20 355**.

### Data Protection Officer (DPO)

The controller has a designated Data Protection Officer, whom you may contact via email at [iod@adm.uw.edu.pl](mailto:iod@adm.uw.edu.pl). You may contact the DPO about all matters relating to the processing of your personal data by the University of Warsaw and in order to exercise your rights in relation to the processing of personal data.

The DPO, however, does not perform other functions, such as handling recruitment procedures, collecting recruitment documents, or providing current information on the recruitment process.

### Purpose and legal grounds of data processing

The personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope indicated by employment law<sup>1</sup> (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment process<sup>2</sup>, whereas other data<sup>3</sup> shall be processed based upon your consent, which may take the following wording:

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<sup>1</sup> Art. 22<sup>1</sup> of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes).

<sup>2</sup> Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter referred to as the GDPR).

<sup>3</sup> Art. 6 section 1 letter a of the GDPR.

*I agree to the processing of my personal data provided in .... (e.g., CV, cover letter, and other documents submitted) for the recruitment process conducted by the University of Warsaw.*

If your documents include data as included in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data<sup>4</sup>, which may take the following wording:

*I agree to the processing of special categories of my personal data, as stated in Art. 9 section 1 of the GDPR, provided in ..... (e.g., CV, cover letter, and other submitted documents) by the University of Warsaw for conducting the recruitment process.*

The University of Warsaw will also process your personal data in future recruitment processes upon your consent<sup>5</sup>, which may take the following wording:

*I consent to the processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw, for the period of the next nine months.*

You may revoke all such consents at any time, for example by sending an email to [rekrutacja.idub@uw.edu.pl](mailto:rekrutacja.idub@uw.edu.pl)

Be advised that the revocation of your consent does not affect the lawfulness of the processing of personal data, which had been completed upon consent and before its revocation.<sup>6</sup>

### **Data retention period**

The personal data collected in this recruitment process shall be stored for a period of three months from the date the recruitment process is completed.

In the event you agree to process your data in future recruitment activities, your data may be processed during a period of nine months.

### **Data recipients**

Officers authorized by the Controller shall have access to your personal data, the processing of which is within the scope of their duties.

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<sup>4</sup> Art. 9 section 2 letter a GDPR.

<sup>5</sup> Art. 6 section 1 letter a GDPR.

<sup>6</sup> Art. 7 section 3 GDPR.

**Data transfer outside the European Economic Area (EEA)**

Your personal data shall be disclosed to subjects authorized by law. Your personal data may be also processed by the provider of the G-Suite services for education by the Google Corporation in their data processing centres.<sup>7</sup>

**Rights of the data subject**

Under the GDPR, data subjects have the following rights:

- to access data and to receive copies of the current data;
- to correct (rectify) your personal data;
- to limit processing of personal data;
- to remove personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing is in violation of the law.

**Information on the requirement to provide data**

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

.....  
(place and date)

.....  
(applicant’s signature)

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<sup>7</sup> <https://www.google.com/about/datacenters/inside/locations/index.html>