



UNIVERSITY  
OF WARSAW



.....  
name and surname

## Information on the processing of personal data

### Controller

The controller of your personal data is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa.

The controller can be contacted:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (please specify the organisational unit to which your letter is addressed);
- by phone: +48 22 55 20 000.

### Data Protection Officer (DPO)

The controller has a designated Data Protection Officer, whom you may contact via email at [iod@adm.uw.edu.pl](mailto:iod@adm.uw.edu.pl).

You may contact the DPO about all matters relating to the processing of your personal data by the University of Warsaw and in order to exercise your rights in relation to the processing of personal data.

The DPO does not perform other functions, such as providing information on awarding IDUB scholarships under Action III.3.1, the Agreement with the IDUB scholarship holder, and other information related to Action III.3.1.

### Objectives and legal basis for the processing of personal data

Your personal data will be processed for the purpose of preparing a contract (the Agreement), to which you are a party under Action III.3.1, in connection with being awarded an IDUB scholarship.

The processing of personal data shall be based on Article 6(1)(b) of the GDPR<sup>1</sup>.

### Data retention period

Your data will be processed for the duration of the contract to which you are a party, within the framework of Action III.3.1.

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<sup>1</sup> Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation).

**Data recipients**

Employees of the University of Warsaw who are authorised by the Controller shall have access to your personal data, the processing of which is within the scope of their duties.

**Data transfer outside the European Economic Area (EEA)**

Your personal data may be also processed by the provider of the G-Suite services for education by the Google Corporation in their data processing centres<sup>2</sup>.

**Rights of the data subject**

Under the GDPR, data subjects have the following rights:

- to access data and to receive copies of the current data;
- to correct (rectify) personal data;
- to limit processing of personal data;
- to remove personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing is in violation of the law.

**Information on the requirement to provide data**

Providing your personal data in the scope resulting from law is necessary for the implementation of the contract to which you are a party under Action III.3.1. Providing other personal data (which are not necessary to the implementation of the contract to which you are a party under Action III.3.1) is voluntary.

.....  
(Date and City)

.....  
(Applicant's signature)

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<sup>2</sup> <https://www.google.com/about/datacenters/inside/locations/index.html>