



UNIVERSITY
OF WARSAW



As part of the implementation of the “Excellence Initiative – Research University” programme, the University of Warsaw is looking for assistant professor

Ref no	UW/IDUB/2022/35
Position	assistant professor (research)
Key words	scientometrics, science of science, science studies, research policy, science policy, sociology of science, economics of science, science and technology studies (STS)
Type of employment	fixed-term employment contract
Working hours/pattern	full-time
Number of job openings	3
Salary	up to PLN 10,000 gross per month
Starting date	August 2022 (the starting date is negotiable but no later than January 2023)
Period of employment	36 months: the first contract for 12 months, extended for another 24 months after a positive evaluation (another extension possible after 36 months, depending on performance and available funding).
Department	Institute of the Americas and Europe
Action title	II.3.9. Knowledge Lab: Scientometrics for scientific excellence
Project and Action description	<p>The “Excellence Initiative – Research University” is a programme of the minister responsible for higher education and science, which enables the University of Warsaw to raise the level of its research activities, the quality of education and accordingly, the international recognition of the University.</p> <p>The recruited person will perform the duties in Action II.3.9. “Knowledge Lab: Scientometrics for scientific excellence”. As part of the action, a new research unit is created: the Science Studies Laboratory. The thematic scope of the conducted and planned research:</p> <ul style="list-style-type: none">• scientometrics,• science of science / science studies,• research policy / science policy,• sociology of science,• economics of science,• science and technology studies (STS). <p>More information on the website of Science Studies Laboratory: https://www.lbn.uw.edu.pl</p>

Job description and responsibilities	<ol style="list-style-type: none"> 1. carrying out research in the field of scientometrics science of science, research policy, science policy, sociology of science, economics of science or science and technology studies (STS); 2. publication of the results of the conducted research, including in the form of scientific publications in leading journals; 3. participation in scientific conferences; 4. preparation and submission of grant applications for financing external to the University of Warsaw, which is devoted to research related to scientometrics science of science, research policy, science policy, sociology of science, economics of science or science and technology studies (STS); 5. active participation in international cooperation; 6. this job does not require teaching (however, it will be possible – but not required – for those willing to engage in teaching and advising MA or PhD students).
Key requirements	<p>Required:</p> <ul style="list-style-type: none"> • doctoral degree in the field of social sciences (or from outside the social sciences if it is related to the thematic scope of the competition, e.g. data science); • presentation of an original idea for a research project in the field of scientometrics, science of science, research policy, science policy, sociology of science, economics of science or science and technology studies (STS); • scientific achievements documented by publications in renowned scientific journals; • good knowledge of quantitative research methods; • fluent command of spoken and written English; • fulfillment of the conditions set out in article 113 the Act of 20 July 2018 - Law on Higher Education and Science (i.e., Journal of Laws of 2022, item 574) and the Statute of the University of Warsaw (Resolution No. 443 of the Senate of the University of Warsaw, from 26 June 2019, Monitor item 190). <p>Desired (not required, but candidates meeting these criteria may be preferred):</p> <ul style="list-style-type: none"> • scientific achievements (publications, projects) in the field of scientometrics, science of science, research policy, science policy, sociology of science, economics of science or science and technology studies (STS); • experience in working with bibliometric or patent data; • knowledge of Python and/or R programming languages; • knowledge of machine learning methods; • experience in working with big data;

	<ul style="list-style-type: none"> • knowledge and experience in the field of data science; • knowledge of econometric methods; • knowledge of experimental and quasi-experimental methods in social sciences; • experience in obtaining funding for research projects; • teaching experience (especially teaching in English); • experience in international cooperation.
Application	<p>Required (in English):</p> <ul style="list-style-type: none"> • CV; • a cover letter (1 page); • sample publication; • abstract of an idea for a research project in scientometrics, science of science, research policy, science policy, sociology of science, economics of science or science and technology studies (STS). The description of the research idea should contain at least the following elements: formulation and justification of the research problem; indication of data sources and research methods; research plan. The abstract should contain no more than 800 words. One abstract is required and sufficient. If deemed appropriate, the candidate may submit up to two abstracts (each with a maximum of 800 words); • a scan of the document confirming the doctoral degree; • a signed agreement for the processing of personal data by the University of Warsaw, which is attached to this call; • a statement (scan) in which the candidate confirms with his/her signature that he/she is familiar with and accepts the rules for conducting competitions laid down in the UW Rector's Ordinance No. 106 of 27 September 2019 on defining detailed rules and procedures for conducting competitions for the position of academic teacher at the University of Warsaw.
What we offer	<ul style="list-style-type: none"> • participation in the creation and development of a new research unit (Science Studies Laboratory); • the possibility of implementing your own research ideas; • an opportunity to work in a vibrant scholarly community at one of the best universities of Central Eastern Europe, with extensive international collaboration; • budget for travel, equipment, data, literature, participation in conferences and training, employment of research assistants (up to PLN 40,000 per year); • access to infrastructure (office space, library, IT resources, sports infrastructure); • access to raw Web of Science and PATSTAT data; • organizational and substantive support in applying for external funding for research projects;

	<ul style="list-style-type: none"> • support in establishing international cooperation; • possibility to participate in externally financed research and applied projects carried out in the unit (also with possible additional remuneration); • 36 days of paid leave per year; • additional annual salary ("thirteen") in the amount of 8.5% annual salary; • we will provide help to people from outside of Warsaw in finding a place to live in Warsaw.
Questions	Direct your questions to dr Adam Ploszaj, e-mail address: a.ploszaj@uw.edu.pl
How to apply	Please send an e-mail to a.ploszaj@uw.edu.pl with the subject line "Recruitment – Science Studies Laboratory"
Selection and recruitment procedure	<p>Selected candidates will be invited for an interview with the Recruitment Committee. The selected candidates will be notified individually about the date of the interview.</p> <p>The Committee reserves the right to perform a preliminary evaluation of applications prior to the full evaluation of applicants.</p> <p>Prior to commencing employment, the candidate selected in the competition is required to submit original documents, for the purpose of certifying copies or reproductions of the documents.</p> <p>The competition is the first stage of the recruitment procedure for the position of an adjunct, as specified in the Statute of the University of Warsaw, and its positive outcome is the basis for further proceedings.</p>
Closing date for applications	29.06.2022
Results will be announced	by email

The University of Warsaw reserves the right to contact only selected candidates and to end the recruitment process without notice.

Equal opportunities

The constitutional principle of the equal treatment of all members of the University community is fundamental to its activities. The University of Warsaw promotes diversity and prevents discrimination. The University maintains the highest ethical standards, upholds scientific integrity, and is guided by principles stemming from the European Charter for Researchers.



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given and family name

Information on personal data processing

Controller

The controller of your personal data, which is processed in connection with employee recruitment, is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (specify the organisational unit to which your letter is addressed);
- by phone: **22 55 20 355**.

Data Protection Officer (DPO)

The controller has a designated Data Protection Officer, whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO about all matters relating to the processing of your personal data by the University of Warsaw and in order to exercise your rights in relation to the processing of personal data.

The DPO, however, does not perform other functions, such as handling recruitment procedures, collecting recruitment documents, or providing current information on the recruitment process.

Purpose and legal grounds of data processing

The personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope indicated by employment law¹ (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment process², whereas other data³ shall be processed based upon your consent, which may take the following wording:

¹ Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes).

² Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter referred to as the GDPR).

³ Art. 6 section 1 letter a of the GDPR.

I agree to the processing of my personal data provided in (e.g., CV, cover letter, and other documents submitted) for the recruitment process conducted by the University of Warsaw.

If your documents include data as included in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data⁴, which may take the following wording:

I agree to the processing of special categories of my personal data, as stated in Art. 9 section 1 of the GDPR, provided in (e.g., CV, cover letter, and other submitted documents) by the University of Warsaw for conducting the recruitment process.

The University of Warsaw will also process your personal data in future recruitment processes upon your consent⁵, which may take the following wording:

I consent to the processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw, for the period of the next nine months.

You may revoke all such consents at any time, for example by sending an email to a.ploszaj@uw.edu.pl

Be advised that the revocation of your consent does not affect the lawfulness of the processing of personal data, which had been completed upon consent and before its revocation.⁶

Data retention period

Your personal data collected in this recruitment process shall be stored within the period of up to 5 years from the planned completion of the “Excellence Initiative – Research University” Programme, i.e. until 31.12.2031.

In case you agree to process your data in future recruitments, your data will be used for this purpose for a period of 9 months from the end of recruitment.

Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is within the scope of their duties.

⁴ Art. 9 section 2 letter a GDPR.

⁵ Art. 6 section 1 letter a GDPR.

⁶ Art. 7 section 3 GDPR.

Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Your personal data may be also processed by the provider of the G-Suite services for education by the Google Corporation in their data processing centres.⁷

Rights of the data subject

Under the GDPR, data subjects have the following rights:

- to access data and to receive copies of the current data;
- to correct (rectify) your personal data;
- to limit processing of personal data;
- to remove personal data, subject to provisions of Art. 17 section 3 of the GDPR;
- to file a claim with the President of the Personal Data Protection Office, if you believe data processing is in violation of the law.

Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

.....
(place and date)

.....
(applicant's signature)

⁷ <https://www.google.com/about/datacenters/inside/locations/index.html>