Annex 1  
 **Programme of visits to strategic partner institutions  
Application for the co-financing of travel and subsistence expenses**

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| 1. Organisational unit at UW: |
| 1. Contact person: Name and surname: Email address:   Phone number: |
| 1. Partner Host Institution: |
| 1. Planned dates of the visit: Number of days (including travel): |
| 1. Composition of the delegation:  (1) Name: Role:  (2) Name and surname: Role:  *If there is a greater number of participants, please add the appropriate number of lines.* |
| 1. Objectives of the visit: |
| 1. Description of the activities planned for each day of the visit: |
| 1. Expected results of the visit: *Please include the establishment or strengthening of strategic cooperation with the partner host institution.* |
| 1. A description of the existing cooperation/planned cooperation with the partner host institution, along with a justification of the strategic importance of this cooperation for the individual/university, including: - cooperation under direct cooperation agreements,  - student/employee exchanges,  - joint study programme/ending with a double/multiple diploma,  - co-supervising, - joint projects/grants,  - joint publications,  - participation in joint research teams,  - co-managing research/teaching centres,  - membership in the network,  - other *(please describe which).* |
| 1. The budget shall contain a detailed breakdown of the travel costs  applied for by the Applicant, e.g.:   (1) Airfare  (2) Visa  (3) Subsistence allowances  (4) Hotel allowances  (5) Travel allowances  Total cost for all participants: |
| Acceptance by Dean/head of organisational unit:  Name and surname  Signature/stamp  Date |